

11 DEC 1981

MEMORANDUM FOR: Director of Security

THROUGH: Deputy Director of Administration

FROM: John H. Stein
Deputy Director for Operations

SUBJECT: Equipment Used Overseas for the
Emergency Destruction of Records

DD/A REGISTRY

FILE: 26

1. The simulated emergency destruction exercises carried out recently by a number of overseas stations produced some provocative and disturbing results. It is evident that a great many things require attention. Destruction plans need to be improved, personnel need to be trained in destruction procedures and equipment operation, and some classified record holdings must be further reduced. Field personnel, under the guidance of our records managers and the Office of Security/Overseas Security Support Branch, are moving to correct these deficiencies. We believe one other area also needs our joint attention - that of destruction equipment, particularly disintegrators, incinerators, and emergency power sources.

2. Although this equipment may perform satisfactorily under normal conditions, we have found that under the pressures of emergency conditions, where destruction must be carried out for sustained time periods, both types of destruction equipment function at reduced capacities and inconsistent reliability. The exercises also demonstrated that the equipment is not sufficiently easy to operate and maintain under emergency conditions. The equipment requires levels of maintenance and operator training/familiarity which are unrealistic to achieve and sustain. Equally of concern is the high power requirements of this equipment, and the spotty success achieved to date in obtaining reliable emergency power sources. Our conclusion is that existing destruction equipment and emergency power sources do not perform to desired levels of capacity, efficiency and reliability.

WARNING NOTICE
INTELLIGENCE SOURCES
AND METHODS INVOLVED

25X1

3. We would, therefore, like to work with you in developing new approaches, technologies and/or philosophies for destruction of material in overseas facilities. I have asked Bill Donnelly, Chief, Information Management Staff, to pursue this on behalf of this Directorate and would appreciate your thoughts on an approach to improving emergency destruction equipment for the field.

John H. Stein
John H. Stein

Approved For Release 2005/12/14 : CIA-RDP84B00890R000200050003-0

TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. <i>EO/DOA</i>	<i>M</i>	14 ^{DEC} 1981
2. <i>DOA</i>	<i>H</i>	12-14
3. <i>DOA</i>	<i>D</i>	14 DEC 1981
4. <i>SSA/DOA-FYI</i>	<i>[Signature]</i>	
5.		

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

Preuda - pls make a copy of this for me.

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.
	Phone No.

Approved For Release 2005/12/14 : CIA-RDP84B00890R000200050003-0

OPTIONAL FORM 41 (Rev. 7-76)
Prescribed by GSA
FPMR (41 CFR) 101-11.206